

LAKELAND MINIATURE GUILD
DOLLHOUSE MINIATURES SHOW & SALE

www.lakelandminiatureguild.com

APPLICATION/CONTRACT for sales table(s) at the Annual Lakeland Miniature Guild Dollhouse Miniatures Show & Sale, May 31st -June 2nd 2024 to be held at the SpringHill Suites by Marriott

Set-up Time: Sat, June 1st, 2024 10:00 am - 4:30 pm
Sun, June 2nd, 2024 8:00 am - 9:30 am
Show Preview: Sat, June 1st, 2024 5:00 pm - 8:00 pm
Show Time: Sun, June 2nd, 2024 10:00 am – 4:00 pm

TERMS AND CONDITIONS OF CONTRACT

- 1. Table Fee** - \$195 for each six-foot table, two tables are \$350, three tables are \$460. Two chairs per table will be provided. Space is limited, no extra props or small tables may be used.
- 2. Electricity & Covers** - Electricity is included in table rental fee. Dealers must provide their own heavy-duty extension cords. Table covers to be furnished by each dealer. **IF YOU NEED ELECTRICITY PLEASE CHECK THIS BOX**
- 3. Security** – The ballroom will be secured and locked after Preview. Will reopen 8am on Sunday
- 4. Merchandise for Sale** - Only merchandise related to dollhouse and collectible miniatures may be offered for sale. There will be **NO DISCOUNT OR LIQUIDATION SALES OR SIGNS DISPLAYED**. Sales will be limited to retail sales only.
- 5. Responsibility of Guild** - We and/or the SpringHill Suites will not be held responsible for fire, theft, accident, or damage to person or property of exhibitor/dealer or their employees.
- 6. Florida State Sales Tax** - In compliance with Florida Law, a 7% sales tax must be collected. Dealers not having a Florida Sales Tax Permit will be furnished the appropriate sales tax forms or contact the Florida Department of Revenue (863-499-2260).
- 7. Application/Contract** - Payment may be made in full or a deposit will be accepted. A Hundred-dollar (\$100) deposit is due by January 15, 2024 for each table(s) reserved. The total cash for table rental is due by March 1, 2024. Dealers failing to pay in full by the due date will forfeit their deposit and their table(s) assigned to the next dealer on our waiting list. All Applications/Contracts require a deposit before being processed and assigned a location.
- 8. Cancellation by Dealer** - If I cannot attend the show for any reason, I understand that I will forfeit my rental payment for the table(s) if the Lakeland Miniature Guild is not notified before **May 1st, 2024**. **Any last-minute cancellations prior to the show date no refund or table credit for following year will be issued.**
- 9. Cancellation by Lakeland Miniature Guild** - Refund of all money paid shall be made within one (1) month of cancellation by the Lakeland Miniature Guild.
- 10. New Dealer Applicants** - Must submit photographs and a brief description of merchandise along with a price list. Only those Applications/Contracts accompanied by the table rental deposit will be considered.
- 11. Make Checks Payable To:**
Lakeland Miniature Guild
P.O. Box 6134
Lakeland, FL 33807-6134
- 12. Workshops** - If you wish to teach a workshop on Friday, May 31st 2024, or a round-table workshop during show hours on Sunday, June 1st 2024 (classes between 10:00am and 4 pm) please refer to the applications on our website.
- 13. Flyers** - Please send me _____ flyers for advertising to distribute to customers and at shows.

14. Table Location - Placement of Dealers will be determined by the Show Committee to create a balanced mix. If available, I prefer Table(s) location to be: _____

15. Specialty Items - List the kinds of miniatures you will have for sale: _____

16. Signature of Dealer - Your signature on this Application/Contract is evidence of your agreement to the above conditions.

SIGNATURE: _____ **DATE:** _____

Accepted By: _____ **DATE:** _____
Show Coordinator

Business Name (as you want it to appear on printed matter and advertising):

Address _____ **City** _____

State _____ **Zip** _____ **Email/Webpage** _____

Phone _____

Tax # _____ **Need Tax Form? Yes** _____ **No** _____

Name Tags to Read _____
(Limit two salespersons per table)

Number of Tables Required: _____ \$ _____
(One=\$195, two=\$350, three=\$460)

SUNDAY WORKSHOPS ONLY: Add \$20.00 for workshop table fee..... \$ _____

Total Amount Due..... \$ _____

You may send a deposit of \$100 per table, or pay in full now. Balance due by March 1, 2024. **Amount Paid.....** \$ _____

Balance Due, if any..... \$ _____

Staple Your Check Here

Return your signed contract (a copy will be returned to you) to:

**Lakeland Miniature Guild
PO Box 6134
Lakeland, FL 33807-6134**

For additional information, contact Show Coordinator: Pat Gazie 407-733-7988 disniedoll@aol.com